## **Clearing Policy**

- In order to clear/final out, the service member must provide a copy of the pet(s) health certificate indicating that they are cleared and prepared to travel.
- If the health certificate has not yet been completed but is set up and scheduled for after the service member's final out date, a template for a memorandum can be requested from us, which can be completed and signed by the command/leadership indicating that the health certificate will be completed and the command/leadership will take full responsibility if it is not.
- If a pet has passed away and <u>we have not been previously</u> <u>notified</u>, a death certificate will be required to obtain a signature.