

# How to Apply for an EU Pet Passport

By applying for a European Union (EU) Pet Passport, you agree to go to scheduled appointment to pick-up the pet passport. Vicenza Veterinary Treatment Facility is NOT responsible for rescheduling or missed appointments

1. Fill out and sign the **Pet Passport Application Packet** (please write legibly)
  - a. The document must be in the SPONSOR'S name
  - b. The address listed must be your PHYSICAL ADDRESS in Italy, not the CMR address
2. Scan or take photos of:
  - a. The sponsor's codice fiscale
  - b. SETAF driver's license
  - c. Front and back of pet passport application
3. **Attach** all above documents to an e-mail to the ULSS office:  
[anagrafe.canina@aulss8.veneto.it](mailto:anagrafe.canina@aulss8.veneto.it)
  - a. CC our clinic: [usarmy.usag-italy.medcom-ph-e.list.vicenzapetpassport@health.mil](mailto:usarmy.usag-italy.medcom-ph-e.list.vicenzapetpassport@health.mil)
4. The email format **MUST** be exactly as follows:
  - a. **Subject line:** "Pet Passport Request: *Sponsor's Last Name, Sponsor's First Name*"
  - b. **Body of email:**
    - I. **Sponsor's DEROS:**
    - II. **Sponsor's Last Name:**
    - III. **Sponsor's First and Middle Name:**
    - IV. **Sponsor's DOB** (ex: 01 January 1990):
    - V. **Sponsor's Physical Address:**
    - VI. **Sponsor's Phone Number:**
    - VII. BLANK SPACE
    - VIII. Pet's Name:
    - IX. Pet's Species (canine, feline, etc):
    - X. Pet's Predominant Breed:
    - XI. Pet's Color:
    - XII. Pet's Gender (male, female, male neutered, female spayed)
    - XIII. Pet's DOB (ex: 01 January 2019):
    - XIV. Pet's Microchip and date of implantation, if available
    - XV. BLANK SPACE
    - XVI. I would like to request an appointment for a pet passport, please let me know when a date and time is available via email.
5. If you have not heard back from the ULSS office **within 15 business days** of submitting your emailed application, please **call the office** at the following numbers, or **go in person** to their office located across from Hotel Mary outside of Chapel Gate ("Anagrafe Canina", Viale Camisano 69, Vicenza, 36100):
  - a. 0444-202129 (Mr. Riccardo-Speaks English)
  - b. 0444-202121 (Ms. Valentina-Speaks Italian Only)

**\*\*\*PLEASE BE ADVISED IF APPLICATION(S) ARE NOT SUBMITTED CORRECTLY THEY WILL NOT BE PROCESSED\*\***

**EXPORT DOCUMENT OR PET PASSPORT REQUEST FORM for Vicenza ULLS/**

Modello di richiesta per documento di esportazione o passaporto per gli animali per ULLS Vicenza

**TRIP INFORMATION/Informazioni sull'itinerario di viaggio:***(This information is required to establish the needs for the European Passport or the Export Document/Queste informazioni sono necessarie per stabilire se l'animale necessita di passaporto o solamente di documento di esportazione.)***DESTINATION(***Check one***)/Destinazione:** **USA/Stati Uniti** **EUROPEAN COUNTRY (Describe)/Nazione Europea:** \_\_\_\_\_**REASON(***Check one***)/Motivo del viaggio:** **VACATION/Vacanza** -  **TDY/Trasferimento Temporaneo per Lavoro** -  **PCS/Trasferimento permanente****DOCUMENT REQUIRED (***Check one***)/Documento richiesto:** **PET PASSPORT/Passaporto per gli animali (€ 12.50 each)** **EXPORT DOCUMENT/Documento di Esportazione: (€ 25.00 each)***NOTE: To obtain Export Document a health certificate is required / NOTA: Per richiedere il documento di esportazione e' necessario il certificato di buona salute***I. OWNER/RESPONSIBLE PERSON ACCOMPANYING THE ANIMAL***Proprietario Responsabile che accompagna l'animale***SPONSOR INFORMATION**First-Name *Nome:*Surname *Cognome:*Date of birth *Data di nascita:*Address *Indirizzo:*Post-Code *Codice Postale:*City *Citta':*Country *Paese:* ItalyTelephone *Telefono:***II. DESCRIPTION OF THE ANIMAL** *Descrizione dell'animale*Species *(Check one)**/ Specie:* **DOG/Cane** -  **CAT/gatto** -  **BIRD/Uccello** -  **FERRETT/Furetto** -  **OTHER/Altro:**Breed *Razza:*Sex *Sesso:*Size *(Check one)**/Taglia:* **SMALL/piccolo**  **MEDIUM/medio**  **LARGE/grande**Date of birth *Data di nascita:* m/gg/annoCoat (colour and type) *Manto (colore e tipo):***III. IDENTIFICATION OF THE ANIMAL** *Identificazione dell'animale*

Microchip Number

*Numero di microchip:*

Location of Microchip

*Localizzazione del microchip:* Between Shoulders

Date of Microchipping

*Data di impianto del microchip:*

Tattoo Number

*Numero di tatuaggio:*

Date of Tattooing

*Data del adagio:***IV. VACCINATION AGAINST RABIES** *Vaccinazione antirabbica*Manufacturer and name of vaccine *Fabbricante e nome del vaccino:*Batch#/#di  
LottoVaccination date m/gg/anno  
*Data di vaccinazione:*Valid until m/gg/anno  
*Valida fino al:**Owner Signature/firma* \_\_\_\_\_

## PASSPORT REQUEST FOR DOGS/CATS AND FERRETS

Al Servizio Veterinario  
Az.U.L.SS. 8 "BERICA"  
Servizio Sanità Animale

The owner .....

Resident in the town of ..... address .....

Owner of the dog/cat /ferret, breed .....

sex  M  F, identified by microchip .....

calls for the release of his animal passport and represent that have been informed that:

1. possession of the passport in accordance Reg. (UE) n. 576 e 577/2013, is not' enough for the export of the dog/cat/ ferret;
2. to go in some states are required declarations, certifications and/or additional treatment;
3. to return from some countries needs to perform a blood test (antibody titration), for which they provided technical time;
4. the passport must always be signed by the pet's owners to be considered valid.

Also agrees to vaccinate the animal against rabies at least 21 days before taking abroad, and to record the vaccination in the passport by his veterinarian.

Vicenza,.....

.....  
(signature of the owner or of his delegate )

- **ATTACH A COPY OF THE IDENTITY DOCUMENT**

## ULSS Office

### Hours of Operation:

Mon to Fri 0830-1230 (Excluding Italian Holidays)

The ULSS Office is located across the street from Hotel Mary, on the right hand side of the health food store "SILENE" (Address Viale Camisano 69, Vicenza). Please ring the call button "Veterinario"



Pet passports are €12.50 per pet, please provide a **credit/debit card with a chip** – the office does not take cash. Please present the document provided by Vicenza VTF as well as a signed Rabies Certificate.