

How to Apply for an EU Pet Passport

By applying for a European Union (EU) Pet Passport, you agree to go to scheduled appointment to pick-up the pet passport. Vicenza Veterinary Treatment Facility is NOT responsible for rescheduling or missed appointments

1. Fill out and sign the **Pet Passport Application Packet** (please write legibly)
 - a. The document must be in the SPONSOR'S name
 - b. The address listed must be your PHYSICAL ADDRESS in Italy, not the CMR address
2. Scan or take photos of:
 - a. **The sponsor's codice fiscale**
 - b. **SETAF driver's license**
 - c. Front and back of pet passport application
3. **ATTACH all above documents in an e-mail** to the ULSS (Italian pet registry) office: anagrafe.canina@aulss8.veneto.it
 - a. CC our clinic: usarmy.usag-italy.phc-europe.mbx.vtf-vicenza@health.mil
4. The email format **MUST** be exactly as follows:
****note: if you have multiple pets, list all your pets on the SAME EMAIL****
 - a. **Subject line:** "Pet Passport Request: *Sponsor's Last Name, Sponsor's First Name*"
 - b. **Body of email:**
 - I. **Sponsor's DEROS:**
 - II. **Sponsor's Last Name:**
 - III. **Sponsor's First and Middle Name:**
 - IV. **Sponsor's DOB** (ex: 01 January 1990):
 - V. **Sponsor's Physical Address:**
 - VI. **Sponsor's Phone Number:**
 - VII. BLANK SPACE
 - VIII. Pet's Name:
 - IX. Pet's Species (canine, feline, etc):
 - X. Pet's Predominant Breed:
 - XI. Pet's Color:
 - XII. Pet's Gender (male, female, male neutered, female spayed)
 - XIII. Pet's DOB (ex: 01 January 2019):
 - XIV. Pet's Microchip and date of implantation, if available
 - XV. BLANK SPACE
 - XVI. I would like to request an appointment for a pet passport, please let me know when a date and time is available via email.
5. The ULSS office will typically process your application within **10 business days** and contact you with an appointment to pick-up your pet passport(s). If you have not heard back from the ULSS office **within 15 business days** of submitting your emailed application, please **call the office** at the following numbers, or **go in person** to their office located across from Hotel Mary outside of Chapel Gate ("Anagrafe Canina", Viale Camisano 69, Vicenza, 36100):
 - a. 0444-202129 (Mr. Riccardo-Speaks English)
 - b. 0444-202121 (Ms. Valentina-Speaks Italian Only)

*****PLEASE BE ADVISED IF APPLICATION(S) ARE NOT SUBMITTED CORRECTLY THEY WILL NOT BE PROCESSED****

EXPORT DOCUMENT OR PET PASSPORT REQUEST FORM for Vicenza ULLS/

Modello di richiesta per documento di esportazione o passaporto per gli animali per ULLS Vicenza

TRIP INFORMATION/Informazioni sull'itinerario di viaggio:*(This information is required to establish the needs for the European Passport or the Export Document/Queste informazioni sono necessarie per stabilire se l'animale necessita di passaporto o solamente di documento di esportazione.)***DESTINATION(Check one)/Destinazione:** USA/Stati Uniti EUROPEAN COUNTRY (Describe)/Nazione Europea: _____**REASON(Check one)/Motivo del viaggio:** VACATION/Vacanza - TDY/Trasferimento Temporaneo per Lavoro - PCS/Trasferimento permanente**DOCUMENT REQUIRED (Check one)/Documento richiesto:** PET PASSPORT/Passaporto per gli animali (€ 12.50 each) EXPORT DOCUMENT/Documento di Esportazione: (€ 25.00 each)*NOTE: To obtain Export Document a health certificate is required / NOTA: Per richiedere il documento di esportazione e' necessario il certificato di buona salute***I. OWNER/RESPONSIBLE PERSON ACCOMPANYING THE ANIMAL***Proprietario Responsabile che accompagna l'animale***SPONSOR INFORMATION**

First-Name Nome:

Surname Cognome:

Date of birth Data di nascita:

Address Indirizzo:

Post-Code Codice Postale:

City Città':

Country Paese: Italy

Telephone Telefono:

II. DESCRIPTION OF THE ANIMAL Descrizione dell'animaleSpecies (Check one)/ Specie: DOG/Cane - CAT/gatto - BIRD/Uccello - FERRETT/Furetto - OTHER/Altro:

Breed Razza:

Sex Sesso:

Size(Check one)/Taglia: SMALL/piccolo MEDIUM/medio LARGE/grande

Date of birth Data di nascita: m/gg/anno

Coat (colour and type) Manto (colore e tipo):

III. IDENTIFICATION OF THE ANIMAL Identificazione dell'animale

Microchip Number

Numero di microchip:

Location of Microchip

Localizzazione del microchip: Between Shoulders

Date of Microchipping

Data di impianto del microchip:

Tattoo Number

Numero di tatuaggio:

Date of Tattooing

Data del adagio:

IV. VACCINATION AGAINST RABIES Vaccinazione antirabbica

Manufacturer and name of vaccine Fabbricante e nome del vaccino:

Batch#/#di
LottoVaccination date m/gg/anno
Data di vaccinazione:Valid until m/gg/anno
Valida fino al:

Owner Signature/firma _____

PASSPORT REQUEST FOR DOGS/CATS AND FERRETS

Al Servizio Veterinario
Az.U.L.SS. 8 "BERICA"
Servizio Sanità Animale

The owner

Resident in the town of address

Owner of the dog/cat /ferret, breed

sex M F, identified by microchip

calls for the release of his animal passport and represent that have been informed that:

1. possession of the passport in accordance Reg. (UE) n. 576 e 577/2013, is not' enough for the export of the dog/cat/ ferret;
2. to go in some states are required declarations, certifications and/or additional treatment;
3. to return from some countries needs to perform a blood test (antibody titration), for which they provided technical time;
4. the passport must always be signed by the pet's owners to be considered valid.

Also agrees to vaccinate the animal against rabies at least 21 days before taking abroad, and to record the vaccination in the passport by his veterinarian.

Vicenza,.....

.....
(signature of the owner or of his delegate)

- **ATTACH A COPY OF THE IDENTITY DOCUMENT**

ULSS Office

Hours of Operation:

Mon to Fri 0830-1230 (Excluding Italian Holidays)

The ULSS Office is located across the street from Hotel Mary, on the right hand side of the health food store "SILENE" (Address Viale Camisano 69, Vicenza). Please ring the call button "Veterinario"



Pet passports are €12.50 per pet, please provide a **credit/debit card with a chip** – the office does not take cash. Please present the document provided by Vicenza VTF as well as a signed Rabies Certificate.