

MEMORANDUM FOR All Pet Owners

SUBJECT: Responsible Pet Ownership and Use of the Veterinary Treatment Facility

1. Guidelines for using the Veterinary Treatment Facility (VTF)

a. Personnel authorized medical care at military facilities are authorized services at the VTF. You must register your pet with the VTF prior to being eligible for services.

b. Veterinary services cannot be provided in support of any commercial operations raising animals (pets or livestock) for sale or profit. Any animal used for breeding is considered a commercial animal.

c. You may make over the counter purchases from 0800-1200 and 1300-1600 Monday-Wednesday and Friday (we are closed on Thursdays for training). You must make an appointment for examinations by telephone or in person. The clinic does not provide after-hours emergency care.

d. Pets must be on a leash or in a carrier while in the VTF. Children must be supervised closely.

e. Please arrive 15 minutes prior to your scheduled appointment. If you arrive more than ten minutes late for your appointment, you may be asked to reschedule/marked as a No-Show. Please call 24 hours in advance to cancel your appointment. Two missed appointments will result in service privilege suspension for 30 days. The third missed appointment will result in in service privilege suspension for six months.

f. In accordance with Veterinary Services Central Fund guidance, during wellness visits (vaccines, etc), a doctor will examine your animal but will not treat any conditions other than flea infestation, intestinal parasitism, or ear mites, or perform additional diagnostics. If you are concerned about your pet's health, you must schedule an appointment for a sick call. This is so the doctor has adequate time to diagnose and treat your pet's condition(s).

2. Animal Care Regulations:

a. Base regulations require you to have your animal on a leash, in an approved carrier, or a fenced yard. Your animal must have access to food, water, and shelter. Animals may not be left unattended in a vehicle or left tied by a leash. When traveling in a vehicle, your animal must be properly restrained.

b. By base regulation (USASETAF REG 40-11), dogs and cats must have a permanent unalterable form of identification. This clinic uses ISO 15-digit microchips.

c. Per the Italian Ministry of Health, dogs and cats must be registered with the local health department (Unità Locale Socio-Sanitaria, ULSS) within 10 days of entering the country. In addition, an European Union (EU) Pet Passport is required for travel within the EU and to PCS out of the Italy. Registration and application for a Pet Passport can be done simultaneously. Due to the requirement to have a physical address for registration, US citizens that PCS to Italy may wait until they move into housing before registering their pets. Failure to register your pet(s) in a timely manner may result in fines from Italian authorities and additional processing fees.

d. If you relinquish ownership (to an American or Italian) you must come to the veterinary clinic to transfer records of ownership. The clinic does not accept unwanted animals. **You will be held liable for the animal and its actions if the records remain in your name.**

3. Release of Personal Information

a. In the event that there is an investigation initiated by the Italian Government against you or your family in regards your pets, we must give basic information to the authorities, to include the name, phone number, and address of the sponsor.